

**Proposed Caerphilly Voluntary and Community Sector Compact  
Action Plan April 2012 to March 2013**

**NB** Please note for ease of identification that proposed changes are underlined and in italics and bold. Numbering does not necessarily follow through as a result of all the proposed deletions/additions.

<b>AREA OF ACTIVITY</b>	<b>COMMITMENT TO ACTION</b>	<b>SPECIFIC ACTIONS</b>	<b>RESPONSIBLE BODIES</b>	<b>PROGRESS</b>
<b>A)</b> Voluntary Sector Committee	<b>1.</b> Continued, regular meetings of the Voluntary Sector Committee.	Four meetings and pre-meetings (June, Sept, Dec, March)	CCBC (Policy Unit) & GAVO	
	<b>2.</b> Pre-meetings for voluntary sector reps.	Four meetings (Feb, May, July, October)	GAVO	
	<b>3.</b> Voluntary sector to be kept informed of relevant issues by Compact partners.	<i>Items of interest</i> reports prepared for each Voluntary Sector Committee	Reports from All Partners	
	<b>4.</b> Progress on Compact targets to be monitored and publicly reported.	12 month monitoring report to be submitted to the June Committee meetings with quarterly meetings receiving reports on specific areas of activity	Reports from All Partners	
	<b>5.</b> Consultation with the Voluntary Sector over changes to national and local policies and services affecting the voluntary sector.	Reports and presentations to Committee	Reports from All Partners	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
B) Community Strategy	<p>1. Involvement of voluntary sector organisations in:</p> <p><b><u>Developing Single Plan</u></b></p> <ul style="list-style-type: none"> <li>● Local Service Board (including presentations made by/to voluntary sector on LSB and involvement with LSB projects) (<b><u>DELETE brackets detail</u></b>)</li> <li>● Standing Conference</li> <li>● Community Strategy Partnerships</li> <li>● Area Steering Groups</li> </ul>	<p>Progress reports on voluntary sector involvement to be prepared for Committee</p> <p><b><u>Appointment of Voluntary Sector LSB officer to support Community Planning coordinator and involvement of voluntary sector in LSB projects and Single Plan development</u></b></p>	<p>Reports CCBC (Policy) &amp; GAVO</p>	
	<p>2. <b><u>BIG Lottery Community Voice Programme promoting the involvement of voluntary organisations in the design and delivery of local services</u></b></p>	<p><b><u>Appoint officer to work with portfolio projects to develop Stage II application by 30<sup>th</sup> July 2012.</u></b></p> <p><b><u>Develop network of partners in statutory services to work with portfolio projects</u></b></p>	<p><b><u>GAVO</u></b></p>	
	<p>3. Promotion of community safety</p>	<p>Fire Service awareness work to voluntary sector and community groups</p>	<p>Report South Wales Fire and Rescue Service</p>	

		Increase services for Victim's and Witnesses of anti-social behaviour.	Report Safer Caerphilly Community Safety Partnership	
		<b><u>DELETE - funding no longer available</u></b> Provision of crime prevention and crime safety equipment including domestic abuse panic alarms and sanctuary rooms	Reports Gwent Police & Safer Caerphilly Community Safety Partnership	
		<b><u>Further develop the Safer Caerphilly Volunteer Network</u></b>	Reports Safer Caerphilly Community Safety Partnership	
		<b><u>Street Pastor Scheme to explore and identify other areas and towns which may benefit from the scheme. Additional training support when required.</u></b>	Gwent Police & Safer Caerphilly Community Safety Partnership	
		<b><u>Cadets</u></b> - To recruit a further twenty volunteer Cadets within the next twelve months. Provide further training to the current cadets deployed within the Borough.	Gwent Police & Safer Caerphilly Community Safety Partnership	
		Organisation of residents association meetings PACT Partnership and Community Together Meetings, which allows members of the public to identify and address local priorities.	Report Gwent Police (local ward officers)	

AREA OF ACTIVITY	COMMITMENT TO ACTION	SPECIFIC ACTIONS	RESPONSIBLE BODIES	PROGRESS
C) Funding	1. Joint production of <i>Grant Schemes</i> booklet	<b><u>Next booklet to be produced May 2012</u></b>	GAVO & CCBC (Policy)	
	2. Organise funding day and hold further funding surgeries (if required)	<b><u>Funding day to be organised May 2012</u></b>	CCBC (Policy), GAVO, Aneurin Bevan Health Board (ABHB)	
	3. Joint operation of grant schemes	Reports on amount of awards and number of recipients to Committee	CCBC (Policy, Education and Lifelong Learning), ABHB, GAVO	
	4. Technical Assistance Scheme (£28k)	Effective delivery of fund	CCBC (Policy)	
	5. Community Regeneration Fund	Effective delivery of fund	CCBC ( <b><u>Business Enterprise Support</u></b> )	

	<p><b>6 a)</b> South East Wales Community Economic Development Programme</p> <p><u><b>b) Increase the economic contribution of the third sector within Caerphilly</b></u></p> <p><u><b>c) Develop local networks that engage local communities.</b></u></p> <p><u><b>d) Financially support third sector organisations.</b></u></p>	<p>Effective delivery of a grant scheme and support for the sector via a Development Officer – this is a programme to encourage community/ voluntary organisations to become self sustaining and less reliant on grant support</p> <p><u><b>Re-appoint Voluntary Sector Community Economic Development officer to support groups to become sustainable social enterprises</b></u></p> <p><u><b>Provide advice, developmental support to organisations that have the potential to develop into Social Enterprises.</b></u></p> <p><u><b>To establish, facilitate and co-ordinate a social economy network within Caerphilly.</b></u></p> <p><u><b>To provide 4 bidding rounds per year for applicants which will be assessed by a grant panel.</b></u></p>	<p><u><b>CCBC (Business Enterprise Support)</b></u></p> <p><u><b>GAVO</b></u></p> <p><u><b>CCBC (Business Enterprise Support) &amp; GAVO</b></u></p> <p><u><b>CCBC (Business Enterprise Support) &amp; GAVO</b></u></p> <p><u><b>CCBC ((Business Enterprise Support) &amp; GAVO</b></u></p>	
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	7. Wanless funding (£25k) <b><u>note under review (February 12)</u></b>	Regular review of eligibility criteria and ensure successful organisations address sustainability of schemes given fixed term funding rules.	GAVO & Aneurin Bevan Health Board	
	8. Funding Code of Practice (contained in Compact)	The implementation of the good practice guidance contained in the document	Compact Partners	

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	9. Community Safety Small Grants Scheme £20k funding available.	Effective delivery/administration of fund.	GAVO & Safer Caerphilly Community Safety Partnership	
	10. <b><u>DELETE scheme no longer exists</u></b> - Healthy Living Small Grants Scheme (£10k)	Effective delivery of fund	GAVO & CCBC (Policy)	
	11. <b><u>DELETE scheme no longer exists</u></b> - Holiday Project commissioning grant scheme (£13,162.00)	Effective delivery of fund	GAVO	
	12. GwirVol Youth Led small grant scheme (£4k for Caerphilly)	Effective delivery of pan Gwent fund	GAVO	
	13. CFAP Small Grants Scheme (£80,000 Caerphilly)	Effective delivery of a Pan Gwent Fund, administration of fund	GAVO	
	14. Mental Health Grant (Bro Taff Area £4,777)	Effective delivery of fund	GAVO	
	15. CCBC Voluntary Sector Small Grants Scheme	Effective delivery of fund	CCBC	
	16. Welsh Church Fund	Effective delivery of fund	CCBC	

	<b>17. Supporting People</b>	<ul style="list-style-type: none"><li>i. Maximise involvement of voluntary sector in delivering programme</li> <li>ii. Commissioning of supporting people services</li></ul>		
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D) Publicity and Communications	1. Organisation of annual voluntary sector achievement awards	Organisation of nominations process and awards evening for <b><u>20 June 12</u></b> at Penallta House	CCBC (Comms), GAVO & vol sector reps committee	
	2. Organisation of voluntary sector awareness day aimed at the general public, council members, health service and social services	Organisation of <i>One Beat</i> event <b><u>27 October 2012</u></b> at Penallta House	CCBC (Comms), GAVO & vol sector committee	
	3. Publication of directory of voluntary sector organisations	Production of directory, to be launched at <i>One Beat</i> event  Updated web-based directory to be included on GAVO, CCBC and community planning websites	CCBC (Comms), GAVO & vol sector committee	

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E) Regeneration	1. Joint delivery of community development across county borough	Joint working in supporting community partnerships, Area Steering Groups and Voluntary Sector Organisations, community groups and community forums	Reports from CCBC (Economic Development, Policy), GAVO, Groundwork, ABHB	
	2. Involvement of police in community partnerships	Placement of new police recruits in community partnership offices	Reports from Gwent Police, CCBC (Economic Development)	
	3. Skills, Education and Employment/ SEE Group (previously Economic inactivity beacon project)	Ensure voluntary sector participation and provide 12 month progress reports to Committee	CCBC (Economic Development)	
	4. Joint support to set up community enterprise across borough	Key areas are: <ul style="list-style-type: none"> <li>• Training</li> <li>• Funding</li> <li>• Governing documents</li> <li>• Work with voluntary sector on change</li> </ul>	All Partners	
	5. Engagement Gateway Scheme	Delivery of the Engagement Gateway Scheme to reduce economic inactivity in Caerphilly.	The WCVA & GAVO Engagement Gateway Officer	
	6. Delivery on regeneration work programme not already covered	12 month progress report on actions involving the voluntary sector and community groups to Committee	Report CCBC (Economic Development)	
F) Health, Social Care and Well-being	1. <b><u>DELETE this activity</u></b> - Hospital and community services project	Development of community services to support the new hospital development	ABHB to lead on six monthly progress reports with contributions from GAVO and CCBC	

	<p><b><u>2. INSERT Neighbourhood Care Networks (NCN)</u></b></p>	<p><b><u>Establish three Neighbourhood Care Networks to:</u></b></p> <ul style="list-style-type: none"> <li>• <b><u>Bring together primary care practitioners and other community service providers to plan and deliver services on a sub locality basis</u></b></li> <li>• <b><u>Agree priority areas for locality development and work towards a delegated budget for the management of community service</u></b></li> </ul>	<p><b><u>ABHB to lead</u></b></p>	
	<p><b><u>3.INSERT - North Resource Centre - Integrated Health and Social Care Centre to enhance access to services in the North of the Borough</u></b></p>	<p><b><u>Ensure voluntary sector participation including providing services at the north resource centre and provide progress report</u></b></p>	<p>ABHB to lead on 12 month progress reports with contributions from GAVO and CCBC</p>	
	<p>4. Frailty Project</p>	<p>Build upon existing core services such as primary care, homecare and district nursing</p> <p>Develop additional services to 'fill the gaps.'</p> <p>Work in a more coordinated and integrated way to ensure people experience a seamless experience</p>	<p>ABHB and Social Services</p>	

	<p><b>4. DELETE this activity -</b> Introduction of Crisis Resolution &amp; Home Treatment service</p>	<ul style="list-style-type: none"> <li>• Develop, implement and monitor the service with input from voluntary sector mental health organisations and service users</li> <li>• to enhance existing services and offer effective alternatives to hospital admission</li> <li>• work in a co-ordinated and integrated way with all stakeholders</li> </ul>	<p>ABHB &amp; Social Services</p>	
	<p><b><u>5. INSERT Integrated Adult Mental Health Services</u></b></p>	<p><b><u>Implementation of Mental Health Strategy</u></b></p>	<p><b><u>Mental Health and Learning Disability Partnership Board, including ABHB and Social Services</u></b></p>	
	<p><b><u>INSERT Learning Disability Services</u></b></p>	<p><b><u>Implementation of the Learning Disability Strategy</u></b></p>	<p><b><u>Mental Health and Learning Disability Partnership Board including CCBC, GAVO, ABHB</u></b></p>	
	<p><b><u>INSERT Advocacy Strategy (adult)</u></b></p>	<p><b><u>Ensure all CCBC and COMPACT members' staff have access to information on the availability of provision available in the borough and support to sign post to Advocacy services across all agencies</u></b></p>	<p><b><u>CCBC, GAVO, ABHB</u></b></p>	

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	<p><b>4. Building Strong Bridges Project</b></p>	<p>Action plan and network objectives to reflect the key themes in WAG (08) <i>Designed to Add Value – a third dimension for One Wales</i></p> <ul style="list-style-type: none"> <li>• Developing and sustaining stronger partnership working with the voluntary sector and between sectors</li> <li>• Improving contribution to service planning, delivery and resourcing issues</li> <li>• Supporting self care and independence agenda</li> <li>• Improving access to services for specific communities of interest</li> <li>• Promoting and supporting the improving health and well being agenda</li> <li>• Volunteering for health and social care</li> <li>• Developing social enterprises in health and social care</li> <li>• Integrated services and workforce planning</li> <li>• Reducing hospital admissions and improved discharge</li> </ul>	<p>GAVO (Health and Social Care Co-ordinator)</p>	

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		<ul style="list-style-type: none"> <li>Contribution to research and development in health and social care.</li> </ul> <p>These themes provide the framework for action locally, regionally and nationally for the BSB programme and the health social care and voluntary sector.</p>		
	<b>5. Health, Social Care &amp; Well-Being Strategy <u>2011- 2014</u></b>	To ensure Voluntary Sector Involvement in implementation of the Strategy	GAVO, ABHB, Social Services	
	<b>6. Improvements to mental health services</b>	Mental health services to work in partnership with the voluntary sector to promote the social inclusion of mental health service users within mainstream facilities and services. Progress report to be provided on mental health Local Service Board project and mental health mapping service users strategy	CCBC (Adult Services), GAVO ABHB	.
	<b>7. Tackling substance misuse</b>	12 month progress reports on the delivery of the Substance Misuse Action & Communications Plan	Safer Caerphilly Community Safety Partnership, <b><u>GAVO</u></b>	

	<p>8. Enhancing accessibility to transport.</p>	<p><b><u>DELETE - Introduction of connect2 project, funded by RDP, to address issues relating to accessibility targeted at rural wards initially, but will embrace all areas of county borough eventually.</u></b></p> <p><b><u>INSERT - Connect2 is currently providing bus services to rural areas and services to local industrial estates enabling people to access employment and employment opportunities.</u></b></p>	<p>CCBC to deliver service 'in house', working closely with voluntary sector partners and other organisations.</p> <p><b><u>Report - Engineering Division -CCBC</u></b></p>	
	<p>9. Developing complementary role of voluntary sector transport schemes e.g. through GAVO and Phoenix</p>	<p>12 month progress reports on the provision of voluntary sector transport schemes.</p>	<p>GAVO</p>	

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<p><b>G) Education for Life</b></p>	<p>1. Improvements to Leisure Services</p>	<p>12 month report to be provided on improving facilities for Sports Associations and other voluntary sector groups</p>	<p>CCBC (Lifelong Learning and Leisure), GAVO</p>	
	<p>2. Holiday scheme project</p>	<p>12 month report to be provided on schemes within the borough</p>	<p>GAVO the lead with contributions from CCBC</p>	

	<p><b>3 a. Adventure <u>Play Open Access Provision</u></b></p>	<p>Maximise participation in Adventure Play and Creative Play</p> <p>Support and develop groups offering play opportunities including voluntary and community groups offering holiday provision</p> <p>Increase participation of children with disabilities into play provision across the borough</p>	<p>GAVO and Education including Children &amp; Young People's Partnership</p>	
	<p><b>3 b. <u>Creative Play Parent child Engagement</u></b></p>	<p><b><u>Maximise participation of families engaging through play locally</u></b></p> <p><b><u>Volunteer opportunities within projects</u></b></p> <p><b><u>Development of projects to become integral part of communities</u></b></p>	<p><b><u>GAVO lead</u></b></p>	
	<p><b>4. New Big Lottery Play Project</b></p>	<p><u>Maximising Participation of new Big Lottery play work team working in Newbridge, Pontllanfraith, Bargoed and Tŷ Berth offering play opportunities locally to children and young people</u></p>	<p>GAVO and Tri-County association.</p>	



	<p><b><u>5 a. Caerphilly County Borough Play Strategy 2009-2014</u></b></p>	<p><b><u>Pilot scheme of placing 4 play pods within primary schools in Caerphilly. This will include container, resources and training for schools staff.</u></b></p> <p><b><u>Evaluation of risky play pilot, publication and launch.</u></b>  <b><u>Delivery of training sessions to ensure confidence in using.</u></b></p> <p><b><u>Deliver 12 formal and informal play sessions across the County Borough.</u></b></p> <p><b><u>All actions within the Play Strategy will be reviewed regularly to monitor progress and evaluate the impact of initiatives.</u></b>  <b><u>Quarterly written reports will be provided on to Priority Outcome Group 3 within Children &amp; Young People Partnership</u></b></p> <p><b><u>Promote the Play Strategy through the publication of a simple guide which will outline its main aims and encourage groups to sign up to the values within it.</u></b></p>	<p>GAVO, Children and Young People's Partnership, CCBC (Lifelong Learning and Leisure)</p>	
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	<p><b><u>5 b. Inclusive Play Project</u></b></p>	<p><b><u>The number of disabled children we are able to provide support for will increase to 20. To achieve this, we have appointed additional Inclusive Play workers.</u></b></p> <p><b><u>Play events for disabled children and their siblings will be delivered throughout the Borough.</u></b></p> <p><b><u>‘Everyone Can Play’, inclusive play training, will be delivered by the Inclusive Play Officer.</u></b></p> <p><b><u>Work in partnership with play providers within the Borough to ensure that they become more inclusive.</u></b></p> <p><b><u>Meet the targets for inclusion as stated in the Caerphilly County Borough Play Strategy.</u></b></p> <p><b><u>Complete, and launch the Inclusive Play tool kit.</u></b></p>	<p><b><u>GAVO and Children and Young Peoples’ Partnership</u></b></p>	
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	<p><b>6. Delivering community education</b></p>	<p>Partnership work with the voluntary sector to ensure a wide curriculum is available to all age groups. This is enhanced by the Caerphilly Festival Planning Group which includes voluntary organisations. This group actively plans learning activities throughout the year against assessed need within communities.</p> <p>A range of partners from the voluntary sector provide referrals to Genesis 2 and Bridges into Work (ESF projects) in order to secure additional support and educational and training opportunities for local people.</p>	<p>CCBC (Lifelong Learning and Leisure)</p> <p>Caerphilly Festival Planning Group</p> <p>Caerphilly Community Education</p>	
	<p><b>7. The County Borough Library Service through its 2009 to 2014 Development Plan recognises the important role that the voluntary and community sectors should play in shaping the future provision of Public Library Services across the authority</b></p>	<p>Establish a working group of voluntary organisation representatives across the County Borough Library Service to investigate how the voluntary and community sectors within the borough can play a more active role in the development, evaluation, and commissioning of Public Library Services to local residents</p>	<p>Caerphilly County Borough Library Services</p> <p>Voluntary Sector representatives (GAVO)</p>	

	<p><b>8.</b> Engagement and participation of the voluntary sector in the Children and Young People's Partnership and delivery of the Children and Young People's Plan</p>	<p>Election of voluntary sector representatives to CYPP groups</p> <p>Ensure voluntary sector participation/involvement</p>	<p>CCBC (Children and Young People's Partnership), GAVO</p>	
	<p><b>9.</b> Flying Start Initiative</p>	<p>To ensure voluntary sector participation/involvement</p>	<p>CCBC (Framework Partnership) the lead with contributions from GAVO</p>	

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H) Living Environment	<p>1. Delivering on the 3 key working group areas of the LE partnership:</p> <ul style="list-style-type: none"> <li>• LE Quality</li> <li>• Great Out Doors</li> <li>• Climate Change</li> </ul>	Ensure voluntary sector participation/Involvement on the 3 working groups. Six month progress report to be provided	CCBC Living Environment lead	
	2. Education for Sustainable Development beacon project	Ensure voluntary sector participation/Involvement. 12 month progress report to be provided	CCBC SD lead	
	3. Delivery on LE & SD work programme not already covered	12 month progress report on actions involving the voluntary sector and community groups	CCBC Living Environment & SD lead	
I) 50+	1. Involvement of voluntary sector in delivery of 50+ Positive Action Strategy	<p>Continuing to support the 50+ Forum</p> <p>Review and development of 50+Positive Action Partnership ensuring cross section of organisations</p> <p>Delivery of projects, information and training events</p> <p>Secure 50+ Forum funding</p> <p>Develop and promote the online community database</p> <p>Maximising income work</p>	GAVO Officers support with CCBC (development officer for older people)	
J) Training	1. Provide training packages to meet needs of the voluntary sector and community groups across the borough	12 month progress report on training	GAVO's learning and development team	

K) Networking	1. Facilitation of GAVO's 3 Area Voluntary Sector Forums covering Islwyn, Bargoed/Rhymney and Caerphilly/Aber Valley the Health and Social Care Alliance.	Forum/alliance meetings held per year.  Actions from meetings circulated with key areas fed through to LSB	GAVO	
O) Safeguarding children and young people	<b><u>Promote the involvement of the voluntary sector in the work of the Caerphilly Safeguarding Children Board</u></b>	<b><u>Develop and facilitate the Voluntary Sector safeguarding sub group that will be a standing consultation and advisory group</u></b>  <b><u>Develop and facilitate 3 evening events for the voluntary sector in the North, South and East of the Borough to raise awareness of safeguarding issues</u></b>	<b><u>GAVO and Safeguarding Children Board</u></b>	

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L) Engagement	1. To take forward the Local Service Board's citizen engagement strategy	<p>To develop mechanisms for taking forward and implementing the citizen engagement strategy.</p> <p>Outcomes from multi-agency Working Group</p> <p>12 month progress report for Committee.</p>	Policy Unit lead	

<p><b>M) <u>Volunteering</u></b></p>	<p>To provide volunteering opportunities targeted to increase the involvement of young people aged 16-25 years</p> <p>To work alongside the Young Dragons project, whose aim is to offer volunteering opportunities and accreditation to young people in Wales through the uniformed services.</p> <p>To seek to provide volunteering opportunities for people referred via organisations such as Jobcentre Plus, Careers Wales, Want to Work and Working links.</p> <p>To organise a 'Volunteer Information Day' in order to promote volunteering within Caerphilly Borough.</p> <p><b><u>To provide an outreach volunteer service in JCP offices and community venues across Gwent.</u></b></p>	<p>To encourage organisations to offer volunteering opportunities aimed at 16-25 year olds &amp; young people involved in volunteering.</p> <p>Youth Volunteering Advisor will forge links with Gwent Young Dragons group to help devise, develop and recruit new volunteering opportunities for Volunteers aged 16-25.</p> <p>To interview customers in order to establish volunteering interest. Contact organisations with view to a placement. To provide support and guidance.</p> <p>During September 2012 and event will take place.</p> <p><b><u>New post commencing 1<sup>st</sup> April 2012.</u></b></p>	<p>GAVO volunteering team</p>	
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<p><b>N) Procurement</b></p>	<p><b>1. Procurement Services</b> are committed to ensuring that local businesses &amp; voluntary sector organisations are given every chance of success when tendering for goods, works and services.</p> <p><b>2. GAVO procurement activity</b></p>	<p>The department has a dedicated Supplier Relationship Officer, who is available to provide guidance and support to all organisations in relation to procurement processes, endeavouring to ensure more local organisations (whether private sector or voluntary sector) are successful in securing contracts with the Council following fair, clear and transparent procurement processes.</p> <p>Update report</p>	<p>CCBC Procurement</p> <p>GAVO (Health and Social Care Co-ordinator)</p>	
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